

South Anchorage High School PTSO
General Membership Meeting
September 4, 2025
@Raven's Ring Brewing
Meeting Minutes

Attendance: Dr. Almon, Jennifer Wagner (treasurer), Jyll Green (secretary), Landon Forth (president), Aubrey Forth (student rep), Amber Forth (spirit wear), Shelley Cooper (teacher/student govt), Kim Landry, Arlena Guest (via FaceTime), Jayne Tuomi, Jennifer Torpy, Carla Woods (school store), Students: Jack Tuomi, Nathan Reitmeier, Juniper Pace, Kennedy Miller, Kat Cook; Laurie Hanna (parent).

Apologies: Courtney Luff, Kim Leary, Jayme Carr, Christy Jensen.

1. *Call to order*- 6:02 by Landon Forth.
 - a. Introductions around the table.
2. *Approval of Minutes*
 - a. Approved August meeting minutes. April meeting minutes approved by Dr. Almon and seconded by Jyll Green.
3. *Principal's Report*
 - a. Homecoming is September 20. Games all day and other activities that day.
 - b. Phone policy—kids are keeping phones in pockets and Dr. A. is sending kids to their lockers to put them away. The no backpack policy is helping with class congestion. Lockers are a challenge, especially with seniors. Some kids are using no locks at all on their lockers. Dr. A went around and checked lockers without locks and states he could have lifted endless pairs of Birkenstocks, sunglasses, lululemon, wallet, cash on the top shelf of a locker, etc.
 - c. Clarifying that legislature did not completely reverse the governor's cuts. The veto appeal brought about 50% of the funding back, but it was done so late that it was difficult to hire and get teachers back into positions that were vacant and available. The latest hire was the weekend prior to school start.
 - d. Part time enrollment (120 kids) is putting a kink in the electives that South can offer. If 3 classes or less, it is difficult. Mostly the home school kids take 3 electives, and these electives are then less available to full time students. He will advocate to reduce the part time schooling option. Representative Coulombe is coming to visit South. Part time students do not give the school any funding. Online classes are becoming increasingly popular. He is hoping for some changes in the AK Choice program.
4. *Teacher Representative Report*—
 - a. Shelley covering for Kim Leary but has a printout from Kim.

- b. Student government put on an epic week of treats the first week of school. The \$1000 went to good use with something in the coffee rooms or staff rooms. Kim messaged thanks to the PTSO via email and printed QR codes to encourage teachers to join PTSO.
- c. They are going to try to use Facebook Live using the Owl device we purchased for SPED.
- d. Asked us to review the email list so she could update the PTSO website. Jennifer Wagner and Landon Forth use their school PTSO emails, but the other positions do not.
- e. Homecoming the week of 9/15-9/20. Epic plan this year. Asking PTSO to come to set up the store and have apparel available. Plan to set up by the lower field between the parking lot and stadium. Four food trucks are committed along with large inflatables and the "meltdown" funded by student government. Station 9 also bringing a truck unless there is an emergency. Along the entryway by the gate is where they want PTSO to set up next to the cheerleaders bake sale table. Wants us there by noon or earlier. The first game is at 10 am then 1 pm, 3 pm, and 6 pm. National Honors society is coming to help and will do face glitter and hair and temporary tattoos. It is also Senior Night in combination with Homecoming as there isn't another home game for a while. Senior football players will be celebrated before the game and then floats at halftime. The homecoming theme is Pixar. The dance theme is Under the Sea. Could use parent help monitoring the decorating Friday after school on 9/19.
- f. Working on a CANVA account for Aubry and Katana.
- g. Ms. Frankenberger is asking for funds for a new microwave for the library for student use. PTSO purchased her one about 12 years ago. She does not care what microwave. Carla offered to try and source one at no cost from Buy Nothing. If she cannot find one, Dr. Almon makes a motion to approve, Amber Forth seconds it, approved by all, none opposed up to \$200 for a microwave for the library.
- h. Student Peer Mentorship asking for a food grant for monthly lunches. They invite the freshmen to come once a month and make new friends and get to know the peer mentors. Previously the students had been providing food including pizza, etc. out of their own pockets, but this is expensive. They are asking for \$450 in total to provide 5 pizzas/\$50 per month for 5 months. Motion by Dr. Almon, seconded by Jyll Green, approved by all, none opposed.
- i. Jack Tuomi is here to present. States the school store is used to fund other school activities. Jack states that at West, student groups will run the school store with one PTSO volunteer and then the student government gets 50% of the profits. The Benefit is to increase student involvement in operating the school store and gets other group the opportunity to help and raise funds for their club/organization. Right now, the student government is raising money for prom. At West, the various student organizations apply to take over the store for **one week** to raise funds for their cause. By raising additional funds, student government hopes to raise additional funds for other fun student activities. Carla asks if making money from school store participation would then negate requests for PTSO funding for that activity. Jennifer Wagner states the school store tends to profit about \$250 per day, so this would be about \$600 per week once profits are split with PTSO. Jack states he can drive sales by "advertising" to their friends to increase school store utilization during their week. Jennifer and Carla state it takes about 40 minutes after lunch to clean and restock the school store. Shelley states that on certain days, student government is right after lunch so perhaps apply to help with the store on certain days of the week for a few weeks. Jennifer states that if there is a third person, they could be stocking while the store is open. Jack asks Dr. Almon about getting an excuse from a class to help carry over to help with cleaning up.

Dr. Almon recommends doing a day of training and trial a day or two with the Junior Class first before advertising this out to all of the student groups. Jennifer Torpy offers that cleaning could happen after school as well. Shelly offered to supervise the students after school. Requesting that a parent liaison be present. Jennifer Torpy offered to help with supervision/training/etc. Landon recommends training a trial run this month and we will revisit at our next PTSO meeting in October.

5. *Student Report*

- a. Aubrey asks about camera for live streaming of our PTSO meetings. The Owl device is a camera and speaker.
- b. Aubrey made a TikTok at open house and posted it. She plans to bring that over to IG and Facebook as well.
- c. Aubrey and Katana would like to have a “photo day” to highlight PTSO board members—hoping this makes us look more fun. (We ARE fun of course.) Kim Landry offered to help take photos as she is a photographer. Aubrey suggests we wear silly hats or winter hats and wear South apparel. Aubrey states she will set the themes ahead of our meetings and PTSO members will dress accordingly.
- d. Aubrey states they don’t need another student to assist with media.

6. *Officer Reports*

- a. President’s Report
 - i. Thanks to everyone who showed up and helped with the open house. He was impressed with the student media video. Dr. Almon states this was a huge turnout for open house.
 - ii. Due for AIM insurance renewal. Landon has renewal and will get this to Jennifer Wagner.
 - iii. Landon states that if we email him and he doesn’t respond, your email likely went to Spam folder and please reach out by text.
- b. Treasurer’s Report
 - i. Printed budget provided.
 - ii. Lots of donations and memberships on CheddarUp that have not been converted over and are not accounted for. Lots of donations reflected were cash memberships from teachers.
 - iii. School store doing well and grossing \$450/day. Credit card bill hasn’t posted yet. Some of the school store prices have been adjusted—they aim for twice the wholesale cost. The swipe charge is \$0.20 per swipe due to the square price increase to \$0.15.
 - iv. Recommend considering a 3% markup for spirit wear purchases to cover credit card fees. Kim Landry states you must label it as a service fee or Apple Square will deny it.
 - v. Hospitality room—trailing expense from last year.
 - vi. Added advertising fund of \$500 for signage/banners throughout the year.
 - vii. Landon has been using some old pre-stamped envelopes and denies need for postage stamps.
 - viii. Removed ice cream social budget for this year but left the line item in case we want to do this next year.

7. *Committee Reports* Grant fund allotment is set at \$37k.

- a. Senior Events
 - i. No report.
- b. School Store
 - i. Carla states things are going well and lots of parent volunteers.

ii. She asks the students present to drop off suggestions for additional items for the school store to carry.

c. Spirit Wear

i. \$2000 in spirit wear at open house.

ii. Thanks to PTSO from Shelley for SWAG provided for the student assembly.

iii. Amber is working to figure out the website for spirit wear.

iv. Looking at what items need to be reordered—scarves and mountain sweatshirts. Shelley asks for mittens that say South.

d. Membership

i. No report. She has just connected with Jayne and has a clearer direction in the role. Kim just received access to Cheddar Up and will have a better report next week.

ii. Jennifer Wagner had a look and there was \$1550 available to transfer from Cheddar Up- \$300-400 was from donations and the rest from membership. The membership booth at the open house was so cute.

iii. Carla recommends adding a link in the weekly newsletter for PTSO signup. Kim Landry recommends explaining what the corporate membership entails on the selection page. Landon recommended that Kim Landry reach out Kim Leary as her spouse organizes the Cheddar Up.

8. *Old Business*

a. None.

9. *New Business*

a. Landon is asking officers to review the bylaw changes he proposed by email and he will rewrite the bylaws and present at the next meeting.

10. *Announcements*—Next meeting Thursday October 2 at 6:00 p.m. at Ravens Ring Brewing.

11. *Adjourn*—Motion to adjourn by Landon Forth at 7:22 p.m. Second by Amber Forth.

Treasurer's Report

Statement of Activity Comparison

South High PTSO, Inc (new)

July 1-September 4, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - SEP 4 2025	JUL 1 - SEP 4 2024 (CUSTOM)
Income		
Clothing sales	2,011.80	2,881.00
Investment income	0	0
Interest	1.93	1.22
Total for Investment income	\$1.93	\$1.22
Membership PTO	\$70.00	\$110.00
Family PTSO membership	20.00	320.00
Total for Membership PTO	\$90.00	\$430.00
Sales	0	0
Food sales	5,524.46	4,922.02
Total for Sales	\$5,524.46	\$4,922.02
Contributed income	0	0
Donations directed by individuals		320.00
Total for Contributed income	0	\$320.00
Total for Income	\$7,628.19	\$8,554.24
Cost of Goods Sold		
Cost of Goods Sold	0	0
Cost Food		5,432.54
Total for Cost of Goods Sold	0	\$5,432.54
Total for Cost of Goods Sold	0	\$5,432.54
Gross Profit	\$7,628.19	\$3,121.70
Expenses		
Mini-Grant	6,410.58	100.00
Office expenses	0	0
Bank fees & service charges	279.50	214.75
Total for Office expenses	\$279.50	\$214.75
Contract & professional fees	0	0
Biennial Report - Domestic Nonprofit Corporation		30.00
Total for Contract & professional fees	0	\$30.00
Staff appreciation		1,449.40
Supplies	0	0
Supplies & materials		327.38
Total for Supplies	0	\$327.38
Total for Expenses	\$6,690.08	\$2,121.53
Net Operating Income	\$938.11	\$1,000.17
Other Income		

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DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - SEP 4 2025	JUL 1 - SEP 4 2024 (CUSTOM)
Other Expenses		
Graduation support	0	0
Graduation Hospitality room	416.52	387.13
Total for Graduation support	\$416.52	\$387.13
Other Miscellaneous Expenditure	0	0
Back to school social		284.85
Total for Other Miscellaneous Expenditure	0	\$284.85
Total for Other Expenses	\$416.52	\$671.98
Net Other Income	-\$416.52	-\$671.98
Net Income	\$521.59	\$328.19

South High PTSO

Sept 4, 2025

2024-2025 end of year

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026	
	<u>Actual</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	Change last report
<u>Income</u>	approximate						
Donations	\$2,040.00	\$1,460.82	\$1,000.00	\$1,896.32	\$1,200.00		
Donations directed to Staff App							
Amazon Smiles /Fred Meyer	\$151.80		\$50.00	\$0.98	\$5.00		
Interest	\$10.99	\$12.45	\$12.00	\$12.89	\$12.00	\$1.93	
Other income	\$115.00						
Membership Dues	\$1,420.00	\$1,780.00	\$1,800.00		\$1,800.00		
Individual				\$620.00		\$70.00	
Family				\$1,240.00		\$20.00	
School Store							
Clothing	\$11,999.00	\$13,964.10	\$14,000.00	\$6,219.00	\$6,500.00	\$2,011.80	
Food	\$39,146.70	\$53,672.39	\$53,000.00	\$73,933.92	\$65,000.00	\$5,524.46	
Carry-over from previous year	<u>\$16,939.35</u>	<u>\$23,277.98</u>	<u>\$14,085.18</u>	\$14,085.18	\$25,724.17		
TOTAL	\$71,822.84	\$94,167.74	\$83,947.18	\$98,008.29	\$100,241.17		
	\$54,883.49						
<u>Expenses</u>							
Administrative Grants		\$2,009.90	\$2,000.00	\$462.94	\$2,000.00		
Advertising Fund					\$500.00		
Freshman Shirts/welcome gift		\$1,000.00	\$1,000.00				
All School Breakfast		\$55.45	\$300.00	\$402.94	\$400.00		
Bank Fees	\$1,569.83	\$2,214.84	\$2,300.00	\$2,792.03	\$2,900.00	\$279.50	\$279.50
Fees paid for other organizations							
Bo Seward Community Service Award	\$2,500.00	\$2,500.00	\$3,500.00	\$4,000.00	\$3,500.00		
Business License 2 years due Dec2023)	\$30.00	\$100.00	\$100.00	\$30.00	\$100.00		
Emergency Preparedness			\$100.00				
Hospitality							
-Staff Luncheons/Breakfasts	\$43.00	\$200.00	\$200.00		\$200.00		
-Staff Appreciation Days/Weeks	\$3,216.02	<u>\$2,089.00</u>	<u>\$6,000.00</u>	\$4,497.67	\$5,000.00		
-Custodial Night crew appreciation			\$500.00		\$500.00		
Back to School Ice Cream Social			\$300.00	\$284.85	\$0.00		

Family Emergency							
Graduation Support		\$331.33	\$500.00	\$488.30	\$500.00		
Senior Fun Day	\$530.78	\$1,040.88	\$1,000.00	\$952.72	\$1,000.00		
Senior Night of Inspiration							
Graduation Hospitality Room	\$264.88		\$900.00	\$387.13	\$900.00	\$416.52	
Insurance	\$510.00	\$515.00	\$525.00	\$515.00	\$530.00		
Memberships		\$214.60	\$220.00	\$130.00	\$200.00		
Mini-Grants	\$4,310.76	\$28,250.66	\$23,500.00	\$13,864.40	\$37,611.17	\$6,410.58	\$165.58
Operation Supplies	\$596.16	\$1,652.29	\$1,000.00	\$1,259.48	\$1,000.00		
Professional Services	\$315.34	\$159.99	\$300.00	\$205.33	\$300.00		
School Store							
Clothing	\$14,761.50	\$15,177.63	\$7,000.00	\$6,704.75	\$2,000.00		
Food	\$18,733.65	\$23,225.57	\$27,000.00	\$35,007.15	\$34,000.00		
Payout to other organizations							
Student Enrichment (Planners)							
Student Treats	\$936.73	\$167.92	\$500.00	\$147.93	\$300.00		
\$5 Teacher Coupons for student rewards		\$141.71	\$400.00	\$151.50	\$300.00		
Wolverine Den	\$226.21		\$500.00		\$500.00		
Carry over to next year	\$23,277.98	\$14,085.18	\$6,000.00		\$6,000.00		
TOTAL	\$71,822.84	\$95,131.95	\$85,645.00	\$72,284.12			
Net Profit (Loss)		-\$964.21	-\$1,697.82	\$25,724.17	\$0.00		
Bank Balance (approx) 9/4/2025	\$25,253.76						
Quickbook Balance 9/4/20205	\$26,245.76						

\$416.52 Grad 25

~\$5k on card not paid yet
grants approved earlier/this summer