

South Anchorage High School PTSO
General Membership Meeting
May 8, 2025
Raven's Ring Brewing
Meeting Minutes

Attendance: Dr. Almon, Jennifer Wagner, Jyll Green Landon and Amber and Aubrey Forth (new student representative), Kim Leary, Courtney Luff, Jaime Carr, Dane Senaga, Rebecca Tyler, Cristy Jensen, Jen Torpy, Kim Landry (new).

Apologies: Nikki Marshall, Lora Huston

1. *Call to order*- 6:02 by Landon Forth, second by Jyll Green.
 - a. Introductions-new participant Kim Landry.
2. *Approval of Minutes*
 - a. Approve April meeting minutes. Minutes were not finalized due to Jyll being out of town-will recreate with Landon and submit via email for approval.
3. *Principal's Report*
 - a. Graduation is Monday 5/12 at 6:30. Doors open at 5:30 at the Alaska Airlines Center. Graduates can enter a little earlier through a side door.
 - b. School board on Tuesday night passed an amendment that is unfunded so far at \$560 BSA increase. With this budget, 60.3 teachers were going to be cut and now 30.1 teachers will be cut with the additional funding. May 19 is when the actual staffing event will happen. South did not get an admin and counseling position back. History and English classes are large so they are looking to hire someone to teach both and will also offer pay bump to existing teachers to teach 6/6 periods to fill the gap.
4. *Teacher Representative Report*—
 - a. One grant request from Sara Miller-\$100 for weekly prizes for staff for Healthy Futures 100 Miles in May. Uses process to encourage exercise in May at the end of the school when teachers are dragging. Motion to approve by Jyll Green and seconded by Dr. Almon. None opposed.
 - b. There was a second grant request from Lydia Frankeburger on behalf of the science department to pay for half of a special speaker Patrick O'Neil. He will come in September to Alaska to present. Needs 20 schools to commit to coming to Alaska (6 more are needed). Dr. Almon motions to approve, Dane Senaga seconds. None opposed.
 - c. Kim has a bunch of thank you notes from teachers for the PTSO efforts on Teacher Appreciation Week this week. Many thanks.
 - d. Tara Devlin sent a thank you note.

- e. Kim wants to recognize the wonderful student volunteers. Dane has served for 2 years and is going to Colorado State. Rebecca has also volunteered for 2 years and is going to the University of Utah for biology. Ethan will give IG responsibilities to Aubrey. Dane would like to express that Facebook is almost as cool as IG. Student volunteers would like to retire our SnapChat efforts-it isn't the right mode for advertising events. Facebook works great for the parents-Rebecca and Dane thinks they found a sophomore to take over.

5. *Student Report*

- a. Nothing else to report—new student PTSO members as discussed.

6. *Officer Reports*

a. President's Report

- i. Thanks to Aubrey for volunteering. Aubrey was just nominated as a core commander for ROTC next year.
- ii. Landon and Amber attended prom and said he was so impressed with the behavior of the students. No incidents that he heard of. There were 15 staff members there to volunteer-most of them were invited by the students. This is an amazing accomplishment.
- iii. On Monday, the Bo Seward award was awarded to Ariana Smith, and she chose Clare House as her recipient and they will receive \$500. She receives \$3000. They presented the award to her at the choir concert. He was very impressed by the concert.
- iv. Landon delivered staff lunch this week and everyone was so happy and so thankful. The culture at South is admirable.
- v. Need to get through elections for the four board positions tonight. We will appoint committee members later (no votes required).
- vi. Due for a bylaws update.

b. Treasurer's Report

- i. Still some things outstanding. Needs to process a few grants. Still a lot in the grant fund--\$4000-5000 available.
- ii. Spirit wear was over budget.
- iii. School store earnings were higher than expected--\$67800 vs \$53000 anticipated.
- iv. More donations than expected as well--\$1900 vs \$1000 expected.
- v. Steamdot donated coffee cards for the teachers.
- vi. Excess of \$24000 in the budget. There is usually a rush of grant requests at the end of the school year to get set for next year. Dr. Almon may have requests for some material costs. There are still some outstanding expenses to account for senior activities and the hospitality room at graduation.
- vii. Audit report completed by a parent-present for review today.

7. *Committee Reports*

a. Senior Events

- i. Successful senior events. Cristy suggests that next year that prom, fun day, and the other events are not all in the same week. Prom was pushed back this year due to Easter holiday.
- ii. Graduation practice is this week. Could use help handing out "achievemints" at 10:45 tomorrow 5/9. Graduation is 5/12 at 6:30.

b. School Store

- i. School store is going great. Jayme is stepping aside and Carla Woods is being appointed as the new store manager.
 - ii. Landon would like a formal thank you to Jayme.
 - iii. Inventory looks good-gearing down for summer break, but it is difficult.
 - c. Spirit Wear
 - i. No report. Sales were less than anticipated this year.
 - ii. We have two options for taking over spirit wear-Amber Forth and one other person. Not yet ready to appoint this position. We have plenty of inventory to get started for next year.
 - d. Membership
 - i. Gained a few members from events in April.
- 8. *Old Business*
 - a. None.
- 9. *New Business*
 - a. Outstanding committee appointments need to take place for spirit wear, school store (filled), fundraising/business partnership (never filled in the past, Kim Landry is interested), PTSO membership.
 - b. Need for bylaws update.
 - c. Need to vote on board positions for President, Vice President, Treasurer, and Secretary. 1-year terms per bylaws. We have 3 unopposed seats for President, Secretary, and Treasurer. This can be approved by voice or hand vote. The Vice President is opposed as the current position needs to be filled by someone with a current student (unless we update the bylaws).
 - d. Motion to approve an amendment of the bylaws to approve board officer participation by “parents of current or alumni students.” Motion by Jyll Green and seconded by Dr. Almon, none opposed.
 - e. Elections-motion to continue with current unopposed board officers by Courtney Luff, seconded by Dr. Almon, none opposed.
 - i. President—Landon Forth
 - ii. Secretary—Jyll Green
 - iii. Treasurer—Jennifer Wagner
 - iv. Hand vote for Vice President
 - 1. Carla or Courtney Luff. Unanimous vote for Courtney Luff to continue in her board office.
- 10. *Announcements*—Next meeting via Zoom at 5:00 p.m. via Teams/Zoom on July 30. Jyll Green to organize.
- 11. *Adjourn*—Motion to adjourn by Landon Forth, seconded by Jyll Green at 7:20 p.m.

Treasurer's Report

May. 8, 2025
South High PTSO
2024-2025

	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	Difference
	Actual	Proposed	Actual	Proposed	Actual	Last Report
Income	approximate				\$300 match from Conoco	\$320 from Spr 24
Donations	\$2,040.00	\$1,500.00	\$1,460.82	\$1,000.00	\$1,896.32	\$400.00
Donations directed to Staff App						\$60.82 owed to bowling team from Spr 24
Amazon Smiles /Fred Meyer	\$151.80	\$50.00		\$50.00	\$0.98	\$400 donations for CLP to be paid as grant
Interest	\$10.99	\$12.00	\$12.45	\$12.00	\$10.45	\$2.81
Other income	\$115.00					
Membership Dues	\$1,420.00	\$1,400.00	\$1,780.00	\$1,800.00		
Individual					\$620.00	\$60 from Spr 24
Family					\$1,240.00	\$180 from Spr 24
School Store						
Clothing	\$11,999.00	\$20,000.00	\$13,964.10	\$14,000.00	\$6,077.00	\$807.00
Food	\$39,146.70	\$45,000.00	\$53,672.39	\$53,000.00	\$67,854.40	\$11,612.02
Carry-over from previous year	\$16,939.35	\$23,277.98	\$23,277.98	\$14,085.18	\$14,085.18	
TOTAL	\$71,822.84	\$91,239.98	\$94,167.74	\$83,947.18	\$91,784.33	
	\$54,883.49					
Expenses						
Administrative Grants		\$2,000.00	\$2,009.90	\$2,000.00	\$462.94	
Freshman Shirts/welcome gift		\$1,000.00	\$1,000.00	\$1,000.00		
All School Breakfast		\$500.00	\$55.45	\$300.00	\$402.94	
Bank Fees	\$1,569.83	\$1,800.00	\$2,214.84	\$2,300.00	\$2,600.65	\$750.60
Fees paid for other organizations						
Bo Seward Community Service Award	\$2,500.00	\$2,500.00	\$2,500.00	\$3,500.00	\$4,000.00	\$4,000.00
Business License 2 years due Dec2023)	\$30.00	\$100.00	\$100.00	\$100.00	\$30.00	\$500 reissue from past year to charity
Emergency Preparedness		\$200.00		\$100.00		biennial report, bis lic next year
Hospitality						
-Staff Luncheons/Breakfasts	\$43.00	\$200.00	\$200.00	\$200.00		
-Staff Appreciation Days/Weeks	\$3,216.02	\$4,500.00	\$2,089.00	\$6,000.00	\$2,746.60	\$1,277.20
-Custodial Night crew appreciation				\$500.00		\$1449.40 reimbursed in Aug for Spring24 spending total23-24 ~\$3739
Back to School Ice Cream Social				\$300.00	\$284.85	
Family Emergency						
Graduation Support		\$500.00	\$331.33	\$500.00		
Senior Fun Day	\$530.78	\$1,000.00	\$1,040.88	\$1,000.00	\$550.00	\$550.00
Senior Night of Inspiration						
Graduation Hospitality Room	\$264.88	\$500.00		\$900.00	\$387.13	\$387.13 Spr24
Insurance	\$510.00	\$515.00	\$515.00	\$525.00	\$515.00	normal budget 500 for year
Memberships		\$150.00	\$214.60	\$220.00	\$130.00	\$130.00
						namecheap & Costco

Mini-Grants	\$4,310.76	\$29,000.00	\$28,250.66	\$23,500.00	\$12,629.70	\$8,094.89	
Operation Supplies	\$596.16	\$600.00	\$1,652.29	\$1,000.00	\$1,259.48		new water urns, fridge
Professional Services	\$315.34	\$500.00	\$159.99	\$300.00	\$205.33		online tax prep, quickbooks, Sundog web domain
School Store							negative from clothing donations to give away at HOCO
Clothing	\$14,761.50	\$15,000.00	\$15,177.63	\$7,000.00	\$6,704.75	\$2,519.14	got \$204 credit from online increase from 6-7K
Food	\$18,733.65	\$23,000.00	\$23,225.57	\$27,000.00	\$34,358.02	\$10,958.08	\$1184.60 from Spr24
Payout to other organizations							
Student-Enrichment (Planners)							
Student Treats	\$936.73	\$750.00	\$167.92	\$500.00	\$147.93	\$147.93	
\$5 Teacher Coupons for student rewards			\$141.71	\$400.00	\$139.00	\$12.50	4 \$5 student gift cards to store available to each staff member
Wolverine Den	\$226.21	\$500.00		\$500.00			after they are redeemed book as \$2.50 in expense and \$2.50 credit
Carry over to next year	\$23,277.98	\$6,000.00	\$14,085.18	\$6,000.00			to cost food expense
TOTAL	\$71,822.84	\$90,815.00	\$95,131.95	\$85,645.00	\$67,554.32		\$5 categ includes some give away of near expired food
Net Profit (Loss)		\$424.98	-\$964.21	-\$1,697.82	\$24,230.01		
Bank Balance (approx) 10/2/2024	\$34,547.88						
Quickbook Balance 9/30/2024	\$24,230.01						

Statement of Activity Comparison

South High PTSO, Inc (new)

July 1, 2024-May 9, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 2024 - MAY 9 2025	JUL 1 2023 - MAY 9 2024 (CUSTOM)
Income		
Business donations	426.32	650.00
Clothing sales	6,077.00	13,388.10
Contributed income	0	0
Donations directed by individuals	\$1,070.00	\$750.00
Silver donation	400.00	
Total for Donations directed by individuals	\$1,470.00	\$750.00
Total for Contributed income	\$1,470.00	\$750.00
Investment income	0	0
Interest	10.45	11.08
Total for Investment income	\$10.45	\$11.08
Membership PTO	\$620.00	\$860.00
Family PTSO membership	1,240.00	920.00
Total for Membership PTO	\$1,860.00	\$1,780.00
Sales	0	0
Food sales	67,854.40	50,220.93
Total for Sales	\$67,854.40	\$50,220.93
Food Card		40.00
Total for Income	\$77,698.17	\$66,840.11
Cost of Goods Sold		
Cost of Goods Sold	0	0
Cost clothing	6,704.75	15,177.63
Cost Food	34,358.02	22,153.80
Total for Cost of Goods Sold	\$41,062.77	\$37,331.43
Total for Cost of Goods Sold	\$41,062.77	\$37,331.43
Gross Profit	\$36,635.40	\$29,508.68
Expenses		
All School Breakfast	402.94	55.45
Awards & grants to others	0	0
Administrative grants	462.94	2,009.90
Bo Seward to charity	1,000.00	
Student gift cards	139.00	124.21
Freshman shirts		1,000.00
Total for Awards & grants to others	\$1,601.94	\$3,134.11
Contract & professional fees	0	0
Accounting software	164.99	
Biennial Report - Domestic Nonprofit Corporation	30.00	
Accounting fees		159.99

Statement of Activity Comparison

South High PTSO, Inc (new)

July 1, 2024-May 9, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 2024 - MAY 9 2025	JUL 1 2023 - MAY 9 2024 (CUSTOM)
Business License		100.00
Total for Contract & professional fees	\$194.99	\$259.99
Insurance	515.00	515.00
Mini-Grant	12,629.70	25,500.66
Office expenses	0	0
Bank fees & service charges	2,600.65	2,075.53
Memberships & subscriptions	130.00	214.60
Small tools & equipment	932.10	
Software & apps	40.34	
Office supplies		1,652.29
Total for Office expenses	\$3,703.09	\$3,942.42
Scholarship Bo Seward	3,000.00	
Staff appreciation	2,746.60	306.00
Supplies	0	0
Supplies & materials	327.38	
Total for Supplies	\$327.38	0
Total for Expenses	\$25,121.64	\$33,713.63
Net Operating Income	\$11,513.76	-\$4,204.95
Other Income		
Amazon smiles/Fred Meyer	0.98	
Total for Other Income	\$0.98	0
Other Expenses		
Graduation support	0	0
Graduation Hospitality room	387.13	
Senior Funday	550.00	
Total for Graduation support	\$937.13	0
Other Miscellaneous Expenditure	0	0
Back to school social	284.85	
Student candy handout	147.93	167.92
Total for Other Miscellaneous Expenditure	\$432.78	\$167.92
Total for Other Expenses	\$1,369.91	\$167.92
Net Other Income	-\$1,368.93	-\$167.92
Net Income	\$10,144.83	-\$4,372.87