

South Anchorage High School PTSO  
General Membership Meeting  
March 5, 2025  
Raven's Ring Brewing  
Meeting Minutes

Attendance: Jennifer Wagner, Landon Forth, Kim Leary, Courtney Luff, Jaime Carr, Luke Almon, Hilary Hanson (new student rep), Ethan Saipan, Cristy Jensen, Nikki and Husband Marshall,

Apologies: Jyll Green, Lora Huston

1. *Call to order*- 6:00 by , second by

2. *Approval of Minutes*

- a. Approve February meeting minutes. Motion to approve: Kim Leary, Second: Luke Almon

3. *Principal's Report*

- a. Important dates: April 26, prom at museum, April 29 honor grad, April 30 senior funday. May 9, last senior day with grad practice and 7 tickets to start. May 12 graduation at 6:30pm.
- b. Budget passed, no changes except 1 amendment that if BSA bill passes (69), reverse school-based staff cuts, sport cuts. Email and pin them...will you vote to override the veto?
- c. Staffing timeline: earliest we will know if Mar 31 and class schedules are basically delayed indefinitely until we have firm staffing.
- d. Site based summer school at all the high schools. 9-day credit recovery. Am and pm session.

4. *Teacher Representative Report*—

- a. Freshmen Fair has been retitled and is April 9 th . Would be nice to have PTSO there. This is where activities will be present. Amy Habberstad is the coordinator. We will want membership. We'll do a raffle.
- b. Jared Ricker from the café asked me to let you know Lunch Hero day is May 2.
- c. South Cultural Fair is being thrown by French Club and is March 15 from 10 am to 2 pm. They are asking us just to advertise. They are nervous about numbers. Amy Habberstad put receipts in the mailbox.
- d. Two grants.
  - i. The first is from Heather Beck. It is for Sophomore and Junior National History Day travel to DC. She requested \$750 for travel offset. We tend not to isolate funds, but a lump sum is way to do it. This would help offset entry and shipping. We will cover entry and shipping up to \$1000.
  - ii. Ms. Leary is doing a grant request for summer school. Math department used to buy a program called KUTA, which creates work for students. You put in the standard and it spits

out work. I (?) would like to a personally account for life and it could be shared with the group. The group approves \$370 for the license.

5. *Student Report*

- a. Welcome Hilary.
- b. Ethan will have to share passwords. The goal is to grow. Post everything. And if you have great ideas, let us know, and you can put in hours working the store.

6. *Officer Reports*

a. President's Report

- i. Bo Seward questions will be sent to Vickie Kern. Election committee is coming up. Courtney just needs to know who is returning and fill the vacancies before the May meeting.

b. Treasurer's Report

- i. The store is doing awesome. Up to 51k and we will go beyond our budget. We will likely make 20k over.
- ii. We will go over on apparel. We'll need to vote to go over. Sales on apparel are slow. There will be a credit soon so they will help cover. Nothing else of note. Bottom line: we're doing well.
- iii. Square is increasing swipe fee to 15 cents. Costco delivery is costly. The cost of the items is marked up when delivered. It's not a flat fee. Some items were 25% more. The idea is to go to one place to get supplies. We'll role the cost into the item by next year at the latest. What's at the business center is there and you take it or leave it. We have been going to Costco on Dimond or Walmart or Target to get the other items. It really depends on what everyone is willing to do. Could we get a shopper for each store? Some volunteers bring them when they show up.
- iv. We are now set up with Conoco-Phillips as a matching charity organization.

7. *Committee Reports*

a. Senior Events

- i. There is a senior page with all the events. Parents sign up is next. We can link to those events. We'll put those in one place. We'll also involve class officers.

b. School Store

- i. We got a Raven's Ring banner.
- ii. Jen has been running the store with Lora because Jaime is moving tomorrow. There is an opening tomorrow.
- iii. Used Costco rebate on last Costco order, saved 458.68.

c. Spirit Wear

- i. Email went out to increase budget to order to fill in inventory for the Freshmen event. The motion passed via email. The amount was 2600, but we have 1800. So, we could do 2000 and increase to 8k from 6k. Adding 2k passes.
- ii. Lora will need a successor next year. We do have inventory, and we can consult her. Landon has someone. We can post PTSO needs at the fair. That includes shoppers and apparel and store manager. There will be incoming middle school PTSO members.

d. Membership

- i. Nothing new to report.

8. *Old Business*

a. Write your legislator!

9. *New Business*

a. None

10. *Announcements*—Next meeting April 2<sup>nd</sup>, 6:00 p.m. at Raven's Ring.

11. *Adjourn*—Motion to adjourn by , seconded by at p.m. Not documented. Next time!

## Treasurer's Report

### South High PTSO

Mar. 4, 2025

2024-2025

	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	Difference
	Actual	Proposed	Actual	Proposed	Actual	Last Report
<b>Income</b>	approximate					
Donations	\$2,040.00	\$1,500.00	\$1,460.82	\$1,000.00	\$1,196.32	\$126.32
Donations directed to Staff App						
Amazon Smiles /Fred Meyer	\$151.80	\$50.00		\$50.00	\$0.98	
Interest	\$10.99	\$12.00	\$12.45	\$12.00	\$7.64	
Other income	\$115.00					
Membership Dues	\$1,420.00	\$1,400.00	\$1,780.00	\$1,800.00		\$140 below budget
Individual					\$610.00	\$30.00
Family					\$1,080.00	\$180 from Spr 24
School Store						
Clothing	\$11,999.00	\$20,000.00	\$13,964.10	\$14,000.00	\$5,400.00	\$221.00
Food	\$39,146.70	\$45,000.00	\$53,672.39	\$53,000.00	\$50,935.51	\$8,516.15
Carry-over from previous year	\$16,939.35	\$23,277.98	\$23,277.98	\$14,085.18	\$14,085.18	
<b>TOTAL</b>	<b>\$71,822.84</b>	<b>\$91,239.98</b>	<b>\$94,167.74</b>	<b>\$83,947.18</b>	<b>\$73,315.63</b>	
	\$54,883.49					
<b>Expenses</b>						
Administrative Grants		\$2,000.00	\$2,009.90	\$2,000.00	\$462.94	
Freshman Shirts/welcome gift		\$1,000.00	\$1,000.00	\$1,000.00		
All School Breakfast		\$500.00	\$55.45	\$300.00	\$402.94	
Bank Fees	\$1,569.83	\$1,800.00	\$2,214.84	\$2,300.00	\$1,850.05	\$280.40
Fees paid for other organizations						
Bo Seward Community Service Award	\$2,500.00	\$2,500.00	\$2,500.00	\$3,500.00		
Business License 2 years due Dec2023)	\$30.00	\$100.00	\$100.00	\$100.00	\$30.00	biennial report, bis lic next year
Emergency Preparedness		\$200.00		\$100.00		
Hospitality						
-Staff Luncheons/Breakfasts	\$43.00	\$200.00	\$200.00	\$200.00		
-Staff Appreciation Days/Weeks	\$3,216.02	\$4,500.00	\$2,089.00	\$6,000.00	\$1,469.40	\$1449.40 reimbursed in Aug for Spring24 spent total23-24 ~\$3739
-Custodial Night crew appreciation				\$500.00		
Back to School Ice Cream Social				\$300.00	\$284.85	
Family Emergency						
Graduation Support		\$500.00	\$331.33	\$500.00		water for prom, candy bags
Senior Fun Day	\$530.78	\$1,000.00	\$1,040.88	\$1,000.00		
Senior Night of Inspiration						
Graduation Hospitality Room	\$264.88	\$500.00		\$900.00	\$387.13	\$387.13 Spr24 normal budget 500 for y
Insurance	\$510.00	\$515.00	\$515.00	\$525.00	\$515.00	
Memberships		\$150.00	\$214.60	\$220.00		namecheap & Costco
Mini-Grants	\$4,310.76	\$29,000.00	\$28,250.66	\$23,500.00	\$3,405.42	\$159.88
Operation Supplies	\$596.16	\$600.00	\$1,652.29	\$1,000.00	\$1,259.48	\$932.10
Professional Services	\$315.34	\$500.00	\$159.99	\$300.00	\$205.33	online tax prep, quickbooks, Sundog web dom

School Store							negative from clothing donations to give away at HOCO
Clothing	\$14,761.50	\$15,000.00	\$15,177.63	\$6,000.00	\$4,185.61	\$1,263.12	got \$204 credit from online
Food	\$18,733.65	\$23,000.00	\$23,225.57	\$27,000.00	\$23,399.94	\$1,644.97	\$1184.60 from Spr24
Payout to other organizations							
Student Enrichment (Planners)							
Student Treats	\$936.73	\$750.00	\$167.92	\$500.00	\$147.93	\$147.93	
\$5 Teacher Coupons for student rewards			\$141.71	\$400.00	\$124.00	\$12.50	4 \$5 student gift cards to store available to each staff member
Wolverine Den	\$226.21	\$500.00		\$500.00			after they are redeemed book as \$2.50 in expense and \$2.50 credit to cost food e
Carry over to next year	\$23,277.98	\$6,000.00	\$14,085.18	\$6,000.00			\$5 categ includes some give away of near expired food
<b>TOTAL</b>	<b>\$71,822.84</b>	<b>\$90,815.00</b>	<b>\$95,131.95</b>	<b>\$84,645.00</b>	<b>\$38,130.02</b>		
<b>Net Profit (Loss)</b>		\$424.98	-\$964.21	-\$697.82	\$35,185.61		
Bank Balance (approx) 10/2/2024	\$35,185.61						
Quickbook Balance 9/30/2024	\$34,221.40						

# South High PTSO, Inc (new)

## Statement of Activity Comparison

July 1, 2024 - March 4, 2025

	TOTAL	
	JUL 1, 2024 - MAR 4, 2025	JUL 1, 2023 - MAR 4, 2024 (PP)
<b>Revenue</b>		
Business donations	126.32	100.00
Clothing sales	5,400.00	11,339.30
Contributed income		
Donations directed by individuals	670.00	750.00
Silver donation	400.00	
<b>Total Donations directed by individuals</b>	<b>1,070.00</b>	<b>750.00</b>
<b>Total Contributed income</b>	<b>1,070.00</b>	<b>750.00</b>
Food Card		40.00
Investment income		
Interest	7.64	9.79
<b>Total Investment income</b>	<b>7.64</b>	<b>9.79</b>
Membership PTO	610.00	780.00
Family PTSO membership	1,080.00	920.00
<b>Total Membership PTO</b>	<b>1,690.00</b>	<b>1,700.00</b>
Sales		
Food sales	50,935.51	38,311.27
<b>Total Sales</b>	<b>50,935.51</b>	<b>38,311.27</b>
<b>Total Revenue</b>	<b>\$59,229.47</b>	<b>\$52,250.36</b>
<b>Cost of Goods Sold</b>		
Cost of Goods Sold		
Cost clothing	4,185.61	15,177.63
Cost Food	23,399.94	17,573.66
<b>Total Cost of Goods Sold</b>	<b>27,585.55</b>	<b>32,751.29</b>
<b>Total Cost of Goods Sold</b>	<b>\$27,585.55</b>	<b>\$32,751.29</b>
<b>GROSS PROFIT</b>	<b>\$31,643.92</b>	<b>\$19,499.07</b>
<b>Expenditures</b>		
All School Breakfast	402.94	55.45
Awards & grants to others		
Administrative grants	462.94	1,298.00
Student gift cards	124.00	81.71
<b>Total Awards &amp; grants to others</b>	<b>586.94</b>	<b>1,379.71</b>
Contract & professional fees		
Accounting fees		159.99
Accounting software	164.99	
Biennial Report - Domestic Nonprofit Corporation	30.00	
Business License		100.00
<b>Total Contract &amp; professional fees</b>	<b>194.99</b>	<b>259.99</b>
Insurance	515.00	515.00

## South High PTSO, Inc (new)

### Statement of Activity Comparison

July 1, 2024 - March 4, 2025

	TOTAL	
	JUL 1, 2024 - MAR 4, 2025	JUL 1, 2023 - MAR 4, 2024 (PP)
Mini-Grant	3,405.42	3,983.13
Office expenses		
Bank fees & service charges	1,850.05	1,601.56
Memberships & subscriptions		94.60
Office supplies		1,652.29
Small tools & equipment	932.10	
Software & apps	40.34	
<b>Total Office expenses</b>	<b>2,822.49</b>	<b>3,348.45</b>
Staff appreciation	1,469.40	306.00
Supplies		
Supplies & materials	327.38	
<b>Total Supplies</b>	<b>327.38</b>	
<b>Total Expenditures</b>	<b>\$9,724.56</b>	<b>\$9,847.73</b>
<b>NET OPERATING REVENUE</b>	<b>\$21,919.36</b>	<b>\$9,651.34</b>
Other Revenue		
Amazon smiles/Fred Meyer	0.98	
<b>Total Other Revenue</b>	<b>\$0.98</b>	<b>\$0.00</b>
Other Expenditures		
Graduation support		
Graduation Hospitality room	387.13	
<b>Total Graduation support</b>	<b>387.13</b>	
Other Miscellaneous Expenditure		
Back to school social	284.85	
Student candy handout	147.93	
<b>Total Other Miscellaneous Expenditure</b>	<b>432.78</b>	
<b>Total Other Expenditures</b>	<b>\$819.91</b>	<b>\$0.00</b>
<b>NET OTHER REVENUE</b>	<b>\$ -818.93</b>	<b>\$0.00</b>
<b>NET REVENUE</b>	<b>\$21,100.43</b>	<b>\$9,651.34</b>



## South High PTSO, Inc (new)

### Statement of Activity Comparison

July 1, 2024 - February 4, 2025

	TOTAL	
	JUL 1, 2024 - FEB 4, 2025	JUL 1, 2023 - FEB 4, 2024 (PP)
Mini Grant	3,245.54	1,432.28
Office expenses		
Bank fees & service charges	1,569.65	1,381.40
Memberships & subscriptions		94.60
Office supplies		1,652.29
Software & apps	40.34	
<b>Total Office expenses</b>	<b>1,609.99</b>	<b>3,128.29</b>
Staff appreciation	1,469.40	305.00
Supplies		
Supplies & materials	327.38	
<b>Total Supplies</b>	<b>327.38</b>	
<b>Total Expenditures</b>	<b>\$8,339.68</b>	<b>\$5,686.22</b>
<b>NET OPERATING REVENUE</b>	<b>\$17,443.93</b>	<b>\$10,854.18</b>
Other Revenue		
Amazon smiles/Fred Meyer	0.98	
<b>Total Other Revenue</b>	<b>\$0.98</b>	<b>\$0.00</b>
Other Expenditures		
Graduation support		
Graduation Hospitality room	387.13	
<b>Total Graduation support</b>	<b>387.13</b>	
Other Miscellaneous Expenditure		
Back to school social	284.85	
Student candy handout	147.93	
<b>Total Other Miscellaneous Expenditure</b>	<b>432.78</b>	
<b>Total Other Expenditures</b>	<b>\$819.91</b>	<b>\$0.00</b>
<b>NET OTHER REVENUE</b>	<b>\$ -818.93</b>	<b>\$0.00</b>
<b>NET REVENUE</b>	<b>\$16,625.00</b>	<b>\$10,854.18</b>