

South Anchorage High School PTSO
General Membership Meeting
December 3, 2024
O'Brady's Restaurant
Meeting Minutes

Attendance: Dr. Almon, Landon Forth, Jennifer Wagner, Jyll Green, Lora Huston, Courtney Luff, Jayme Carr, Cristy Jenssen, Dane Senaga, Nikki and Ken Marshall.

Apologies: Kim Leary.

1. *Call to order*- 6:02 Landon Forth

2. *Approval of Minutes*

- a. Approve November meeting minutes. Motion to approve: Landon Forth Second: Luke Almon

3. *Principal's Report*

- a. Board meeting regarding bell schedule-litmus test for whether this would work financially. Challenged admin to come up with a budget neutral solution. The additional bell period would give teachers more planning time, but this removed seats in classes. \$5m cost to add the additional period at high school level, which didn't make sense when ASD is down by \$40m.
- b. Multimedia and marketing class with Lee Butterfield and Megatronics course (engineering, automation) have been established as the two South High pathways. Other schools will determine their pathways. In the future, there are limitations to what can be done depending on how many students want to be in those pathways. If all the current freshmen sign up with these pathways, only sophomores will be allowed entry into these pathway courses. South will need additional resources for years 2/3 to make them happen. Board now looking at other pathways (civic leadership—approx. 30% of students opt into this). Feels that South will have enough spaces and resources to see the pathways through to the end of senior year.
- c. Met with Senator Giessel and other south Anchorage principals to discuss covering the inflation gap. Ask is for an \$1800 increase to the BSA. This would allow for hiring of additional staff and offering additional curriculum choices. Currently restricted by material resources. Senate pushed a bill to the House last year, but House didn't have enough time to become comfortable with this to sign before end of session. Should know by April/May if this bill passes. Additional BSA money would increase elective offerings and could put the 7th period back up for discussion. If this bill doesn't pass, there will be an additional need to terminate about 2-3 positions with a hope for last minute emergency relief that would allow him to hire those positions back (although concern that teachers leave the state if they lose their job). Sen. Giessel noted that if the PFD is set at a reasonable level of about \$1k per person, we could afford to fund public needs. Our biggest income stream in Alaska is our investment income—more than any other industry.

- d. Recruitment of teachers is a concern. 7th period schedule increase staffing needs across the entire state.
 - e. Staff holiday party next Friday-he is asking for some funds for food and the bluegrass band.
4. *Teacher Representative Report—Kim Leary is out, sent message*
- a. Motion to approve \$177 for purchase of Ms. Beck’s Freshman Academy Career Exploration for candy grams. Motion to approve Jayme Carr, second by Lora Huston.
 - b. Thanks for all of the PTSO’s support.
5. *Student Report*
- a. Dane has been posting, but school is difficult this year and time consuming.
 - b. No other needs.
 - c. He has some photos that he uses to post.
 - d. Ask to Dane to post QR codes for Polar Plunge for Special Olympics. Dr. Almon plans to attend.
6. *Officer Reports*
- a. *President’s Report*
 - i. Renewed AIM insurance and sent this out for review to PTSO board. We are slightly adjusting our bookkeeping to meet their standards—need to have a member sign bank statements every month and we need an audit of our books.
 - ii. He was going to cancel an old web domain (lengthy name), but the space automatically renewed it for 2 years (\$40).
 - iii. Asked for people to submit receipts for reimbursement. Jayme asked for more copies of the reimbursement form.
 - iv. All school breakfast coming up.
 - v. Intent is to have next meeting back at the Brewery.
 - vi. Reminder people who are volunteering to complete the ASD Volunteer Background Check.
 - b. *Treasurer’s Report*
 - i. Financial statements provided.
 - ii. Cheddar Up deposit was done after last meeting--\$1400-1500 plus another \$150 in cash. Hard to tell if cash donations were individual or family, so she coded under individual.
 - iii. \$450 in donations.
 - iv. We are currently in the ballpark of our budget. We seem to get more donations in the spring during staff appreciation time.
 - v. Spirit Wear intake small this month.
 - vi. School store is still going crazy-\$30k in income so far this year with \$15k in costs. (Dr. A. said the school lunch surveyor said no issues with the school store because it wasn’t in the cafeteria area.)
 - vii. Only a few teachers have asked for the student reward cards and only a few coming back and most from last year.
 - viii. Paid the BSN invoice for spirit wear.
7. *Committee Reports*
- a. *Senior Events*
 - i. Graduation is May 12 at 6:30. She has checked in with senior class president (Keegan). They will converse by text message to get prepared.

- ii. There will be a senior hospitality room during graduation and Cristy will run the room this year.
- b. School Store
 - i. Bought a fridge after another drinks explosion. Paid a \$50 fee to haul away the old one. Cost was \$900 including the haul off. It is one big beverage fridge (no freezer). Being delivered Jan. 7.
 - ii. Looking for foods with better nutritional value. They plan to survey kids to see what they would want that was healthy. Dane will help facilitate the survey.
 - iii. Still discussing option for selling the student-made protein bars as discussed at November meeting.
 - iv. Discussion on recycling cans. Dr. A said he could reach out to the district recycling coordinator and see if they have a bin to offer. Need additional signage on this bin if it happens.
 - v. Still working with Mr. Butterfield on the soda station. They have everything they need except for time to implement.
 - vi. Still need additional volunteers.
- c. Spirit Wear
 - i. Lora states there will be a small order for mountain hoodies due to demand. Lora thinks we should order t-shirts to set up for next year—thinking a basic “South” t shirt and maybe a long sleeve mountain shirt. Trucker hats are a big seller. There is about \$3k in budget left for ordering this year. Landon recommends reordering what is selling. BSN pricing is good even though their invoicing is a hassle.
- d. Membership
 - i. Membership information in treasurer’s report above. There was one additional membership since the last deposit.

8. *Old Business*

- a. None

9. *New Business*

- a. School breakfast-band has been organized and ROTC volunteers have been requested. Sign-up Genius has been updated and will be sent out soon. Additional questions—planning on setting up on the weekend—verified that school is open from 8-3:30 per Dr. A. School isn’t unlocked so Dr. A will need to arrange a door to be open—he will drive in from Eagle River to open the school if needed. will be sent out soon. Dane will announce school breakfast on social media and Dr. A will put it in his newsletter and school Facebook and Canvas.
- b. Teacher appreciation week May 5-9. Possibly Heather Birch will lead this effort. There are about 90 daytime staff.
- c. Giving tree is being organized by Mrs. Cooper at South to support a local shelter this Christmas and there may be some unmet needs that she could ask PTSO to cover.
- d. Assembly coming up to recognize those students most involved in donations.

10. *Announcements*—Next meeting **January 15, 2025, 6:00 P.M.** at Raven’s Ring.

11. Adjourn—Motion to adjourn 7:22 by Landon, seconded by Dr. Almon.

Treasurer Report

South High PTSO, Inc (new)

Statement of Activity Comparison

July 1 - December 3, 2024

	TOTAL	
	JUL 1 - DEC 3, 2024	JUL 1 - DEC 3, 2023 (PP)
Revenue		
Business donations		100.00
Clothing sales	5,069.00	9,977.30
Contributed income		
Donations directed by individuals	370.00	600.00
Silver donation	400.00	
Total Donations directed by individuals	770.00	600.00
Total Contributed Income	770.00	600.00
Food Card		40.00
Investment income		
Interest	4.07	5.78
Total Investment income	4.07	5.78
Membership PTO	580.00	730.00
Family PTSO membership	1,080.00	880.00
Total Membership PTO	1,660.00	1,610.00
Sales		
Food sales	29,816.02	22,052.20
Total Sales	29,816.02	22,052.20
Total Revenue	\$37,319.09	\$34,385.28
Cost of Goods Sold		
Cost of Goods Sold		
Cost clothing	2,922.49	13,972.41
Cost Food	15,496.91	10,902.35
Total Cost of Goods Sold	18,419.40	24,874.76
Total Cost of Goods Sold	\$18,419.40	\$24,874.76
GROSS PROFIT	\$18,899.69	\$9,510.52
Expenditures		
Awards & grants to others		
Administrative grants	162.94	
Student gift cards	37.50	10.00
Total Awards & grants to others	200.44	10.00
Contract & professional fees		
Accounting fees		84.99
Biennial Report - Domestic Nonprofit Corporation	30.00	
Business License		100.00
Total Contract & professional fees	30.00	184.99
Insurance	515.00	515.00
Mini-Grant	2,754.23	1,432.28

South High PTSO, Inc (new)

Statement of Activity Comparison

July 1 - December 3, 2024

	TOTAL	
	JUL 1 - DEC 3, 2024	JUL 1 - DEC 3, 2023 (PP)
Office expenses		
Bank fees & service charges	1,129.22	1,024.35
Memberships & subscriptions		94.60
Office supplies		1,402.30
Software & apps	40.34	
Total Office expenses	1,169.56	2,521.25
Staff appreciation	1,469.40	306.00
Supplies		
Supplies & materials	327.38	
Total Supplies	327.38	
Total Expenditures	\$6,466.01	\$4,969.52
NET OPERATING REVENUE	\$12,433.68	\$4,541.00
Other Expenditures		
Graduation support		
Graduation Hospitality room	387.13	
Total Graduation support	387.13	
Other Miscellaneous Expenditure		
Back to school social	284.85	
Student candy handout	147.93	
Total Other Miscellaneous Expenditure	432.78	
Total Other Expenditures	\$819.91	\$0.00
NET OTHER REVENUE	\$ -819.91	\$0.00
NET REVENUE	\$11,613.77	\$4,541.00

South High PTSO

Dec. 3, 2024

2024-2025

	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	Difference
	Actual	Proposed	Actual	Proposed	Actual	Last Report
Income	approximate					
Donations	\$2,040.00	\$1,500.00	\$1,460.82	\$1,000.00	\$770.00	\$450.00
Donations directed to Staff App						
Amazon Smiles /Fred Meyer	\$151.80	\$50.00		\$50.00		
Interest	\$10.99	\$12.00	\$12.45	\$12.00	\$4.07	\$1.06
Other income	\$115.00					
Membership Dues	\$1,420.00	\$1,400.00	\$1,780.00	\$1,800.00		
Individual					\$580.00	\$460.00
Family					\$1,080.00	\$740.00
School Store						
Clothing	\$11,999.00	\$20,000.00	\$13,964.10	\$14,000.00	\$5,069.00	\$20.00
Food	\$39,146.70	\$45,000.00	\$53,672.39	\$53,000.00	\$29,816.02	\$6,754.33
Carry-over from previous year	\$16,939.35	\$23,277.98	\$23,277.98	\$14,085.18	\$14,085.18	
TOTAL	\$71,822.84	\$91,239.98	\$94,167.74	\$83,947.18	\$51,404.27	
	\$54,883.49					
Expenses						
Administrative Grants		\$2,000.00	\$2,009.90	\$2,000.00	\$162.94	
Freshman Shirts/welcome gift		\$1,000.00	\$1,000.00	\$1,000.00		
All School Breakfast		\$500.00	\$55.45	\$300.00		
Bank Fees	\$1,569.83	\$1,800.00	\$2,214.84	\$2,300.00	\$1,129.22	\$229.57
Fees paid for other organizations						
Bo Seward Community Service Award	\$2,500.00	\$2,500.00	\$2,500.00	\$3,500.00		
Business License 2 years due Dec2023)	\$30.00	\$100.00	\$100.00	\$100.00	\$30.00	
Emergency Preparedness		\$200.00		\$100.00		
Hospitality						
-Staff Luncheons/Breakfasts	\$43.00	\$200.00	\$200.00	\$200.00		
-Staff Appreciation Days/Weeks	\$3,216.02	\$4,500.00	\$2,089.00	\$6,000.00	\$1,469.40	\$10.00
-Custodial Night crew appreciation				\$500.00		
Back to School Ice Cream Social				\$300.00	\$284.85	
Family Emergency						
Graduation Support		\$500.00	\$331.33	\$500.00		
Senior Fun Day	\$530.78	\$1,000.00	\$1,040.88	\$1,000.00		
Senior Night of Inspiration						
Graduation Hospitality Room	\$264.88	\$500.00		\$900.00	\$387.13	

\$320 from Spr 24
 \$60.82 owed to bowling team from Spr 24 and another check expected soon
 \$140 below budget
 \$60 from Spr 24
 \$180 from Spr 24
 biennial report, bis lic next year
 \$1449.40 reimbursed in Aug for Spring24 spending total23-24 ~\$3739
 water for prom, candy bags
 \$387.13 Spr24 normal budget 500 for year

Insurance	\$510.00	\$515.00	\$515.00	\$525.00	\$515.00	
Memberships		\$150.00	\$214.60	\$220.00		
Mini-Grants	\$4,310.76	\$29,000.00	\$28,250.66	\$23,500.00	\$2,754.23	\$183.96
Operation Supplies	\$596.16	\$600.00	\$1,652.29	\$1,000.00	\$327.38	
Professional Services	\$315.34	\$500.00	\$159.99	\$300.00	\$40.34	\$40.34
School Store						
Clothing	\$14,761.50	\$15,000.00	\$15,177.63	\$6,000.00	\$2,922.49	\$1,653.28
Food	\$18,733.65	\$23,000.00	\$23,225.57	\$27,000.00	\$15,496.91	\$4,640.27
Payout to other organizations						
Student Enrichment (Planners)						
Student Treats	\$936.73	\$750.00	\$167.92	\$500.00	\$147.93	\$147.93
\$5 Teacher Coupons for student rewards (6 redeemed)			\$141.71	\$400.00	\$37.50	\$10.00
Wolverine Den	\$226.21	\$500.00		\$500.00		
Carry over to next year	\$23,277.98	\$6,000.00	\$14,085.18	\$6,000.00		
TOTAL	\$71,822.84	\$90,815.00	\$95,131.95	\$84,645.00	\$25,705.32	
Net Profit (Loss)		\$424.98	-\$964.21	-\$697.82	\$25,698.95	
Bank Balance (approx) 10/2/2024	\$25,698.95					
Quickbook Balance 9/30/2024	\$24,734.74					

namecheap & Costco
 new water urns
 online tax prep, quickbooks, Sundog web domain
 negative from clothing donations to give away at HOCC
 got \$204 credit from online
 \$1184.60 from Spr24 to be paid \$4500
 4 \$5 student gift cards to store availalbe to each staff m after they are redeemed book as \$2.50 in expense and