

South Anchorage High School PTSO  
General Membership Meeting  
October 2, 2024  
Ravens Ring Brewing Co  
Meeting Minutes

Attendance: Dr. Almon, Jarrett Boling, Dane Senaga, Ethan Saipon, Kim Leary, Landon and Amber Forth, Jennifer Wagner, Rebecca Tyler, Jyll Green.

Apologies: Lora Huston, Jayme Carr, Nikki Marshall.

1. *Call to order*- 6:05 Dr. Almon and seconded by Kim Leary.
2. *Approval of Minutes*
  - a. Approve September meeting minutes. Motion to approve: Jennifer Wagner Second: Amber Forth
3. *Principal's Report*
  - a. Parent
  - b. Board meeting November upcoming to discuss 5/6, 6/7, vs 7/8 period class schedule. A/B schedule rotation applies. There is a cost difference. A survey to parents is coming out to detail instruction time, cost, number of classes. Survey should be out 3<sup>rd</sup>/4<sup>th</sup> week of this month.
4. *Teacher Representative Report*
  - a. Sun Zone advertising PTSO involvement/donations. Thank you.
  - b. November 5 is remote school due to election at the schools.
  - c. Grants:
    - i. Rhianne verified \$1600 plus \$140.78 for shipping. Motion to approve by Kim, seconded by Dr. Almon. None opposed.
    - ii. Sarah Miller grant for "You are Not Alone" club which is a suicide prevention club that meets at lunch, requesting \$250 for snacks. She will do a receipt reimbursement.
    - iii. Admin grant request by Dr. Almon to rent one of the park chalets for a staff get together-\$150 cost. They have left over food from Freshman first day.
5. *Student Report*
  - a. Dane said his SnapChat post today was great. Receiving more engagement from students.
  - b. Planning a Crumbl cookie club. Dr. Almon said they should ask Crumbl for a donation.
  - c. Rebecca said Facebook is going fine. She is going to create a recurrent event.
  - d. Ethan reaching out to ask for past membership winners asking for photos to post. He started making a newsletter at school and will add PTSO information in that newsletter.

## 6. *Officer Reports*

### a. President's Report

- i. If you are going to volunteer for school, you need to complete the volunteer form—there is a background check that needs to be completed.
- ii. Need to post PTSO conference meal for 10/24. Jennifer will send out request for food donation.
- iii. If anyone knows Nikki Marshall, Landon wants to reach out to her to discuss membership.

### b. Treasurer's Report

- i. Jennifer adding spirit wear give aways that we donated for Homecoming and Volleyball breast cancer raffle. \$265 worth of gear for Homecoming and \$120 for Volleyball. "PTSO Community Grant" as a line item on books. Dr. A. motion to approve, seconded by Mrs. Forth. None opposed. She will credit back cost of item donated.
- ii. School store \$435 a day, up from last month \$385. The Freshmen are really supporting the store.
- iii. Costco and Walmart orders are going well. Still having trouble with the credit card drafts going on time. She has not included the current month credit card payment on today's treasurer report. Credit limit on the card is \$10k, but her spend in a month is around \$5k. Card gives cash back.
- iv. Teacher \$5 coupons-about 12 teachers have requested. Natalie Foley (VP) would like some to hand out-30 if possible.
- v. Bowling team used our nonprofit number last year for fundraising. A check came at the beginning of summer and another after the fiscal year that will record to this year. Jennifer shows the funds as a deposit and then an outgoing payment.

## 7. *Committee Reports*

### a. Senior Events

- i. Nothing to report. Graduation is May 12 at 6:30.

### b. School Store

- i. Jayme could not make it. School store going fine.
- ii. New school lunch inspector but he has not said anything about the store to Dr. A. New cafeteria manager Shelby seems OK with the store as well.

### c. Spirit Wear

- i. Missed Homecoming sales opportunity. Hopefully we can get to other games.
- ii. It is not really a money maker per Jennifer—especially with the teacher discount. Keep going because it is a service that pays for itself, but not a money maker.

### d. Membership

- i. Nikki still has not been able to make the meeting. Landon will connect.

## 8. *Old Business*

- a. Still working on soda cooler.
- b. Bleachers are ready to go, and they will be installed for the last football game!

9. *New Business*

- a. Coach Lou stopped by to personally thank us for the bleachers. Bleachers are going in tomorrow! Lou doesn't want a cement pad—said they would have to work on the drainage if they installed a pad.
- b. Landon asked him about installing field lights...this will involve a discussion with the Rabbit Creek Community Council. Power no longer needs to come from Huffman—there is power to the scoreboard, which makes it more possible. Landon offered to go with Lou to the council meeting. The zoning committee already agreed to 10 total night games with lights. PTSO can fundraise for the lights.

10. *Announcements*—Next meeting November 6, 2024, 6:00 P.M. Ravens Ring Brewing.

11. *Adjourn*—Motion to adjourn 6:51 Landon Forth.

# Treasurer Report

## South High PTSO 2024-2025

Sept 4, 2024

	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	Difference
	Actual	Proposed	Actual	Proposed	Actual	Last Report
<b>Income</b>	approximate					
Donations	\$2,040.00	\$1,500.00	\$1,460.82	\$1,000.00	\$320.00	\$320 from Spr 24
Donations directed to Staff App						\$80.82 owed to bowling team from Spr 24 and another check expected soon
Amazon Smiles /Fred Meyer	\$151.80	\$50.00		\$50.00		
Interest	\$10.99	\$12.00	\$12.45	\$12.00	\$1.22	
Other income	\$115.00					
Membership Dues	\$1,420.00	\$1,400.00	\$1,780.00	\$1,800.00		
Individual					\$110.00	\$80 from Spr 24
Family					\$320.00	\$180 from Spr 24
School Store						
Clothing	\$11,999.00	\$20,000.00	\$13,964.10	\$14,000.00	\$2,881.00	
Food	\$39,146.70	\$45,000.00	\$53,672.39	\$53,000.00	\$4,762.02	\$395 avg per day
Carry-over from previous year	<u>\$16,939.35</u>	<u>\$23,277.98</u>	<u>\$23,277.98</u>	<u>\$14,085.18</u>	\$14,085.18	
<b>TOTAL</b>	<b>\$71,822.84</b>	<b>\$91,239.98</b>	<b>\$94,167.74</b>	<b>\$83,947.18</b>	<b>\$22,479.42</b>	
	\$54,883.49					
<b>Expenses</b>						
Administrative Grants		\$2,000.00	\$2,009.90	\$2,000.00		
Freshman Shirts/welcome gift		\$1,000.00	\$1,000.00	\$1,000.00		
All School Breakfast		\$500.00	\$55.45	\$300.00		
Bank Fees	\$1,569.83	\$1,800.00	\$2,214.84	\$2,300.00	\$214.75	
Fees paid for other organizations						
Bo Seward Community Service Award	\$2,500.00	\$2,500.00	\$2,500.00	\$2,750.00		2200 to student 550 to charity??
Business License 2 years due Dec2023)	\$30.00	\$100.00	\$100.00	\$100.00	\$30.00	biennial report, bis lic next year
Emergency Preparedness		\$200.00		\$100.00		
Hospitality						
-Staff Luncheons/Breakfasts	\$43.00	\$200.00	\$200.00	\$200.00		
-Staff Appreciation Days/Weeks	\$3,216.02	\$4,500.00	\$2,089.00	\$6,000.00	\$1,449.40	\$1449.40 payed back in Aug total/23-24 ~\$3739
-Custodial Night crew appreciation				\$500.00		
Back to School Ice Cream Social				\$300.00	\$284.85	
Family Emergency						
Graduation Support		\$500.00	\$331.33	\$500.00		water for prom, candy bags
Senior Fun Day	\$530.78	\$1,000.00	\$1,040.88	\$1,000.00		
Senior Night of Inspiration						
Graduation Hospitality Room	\$264.88	\$500.00		\$900.00	\$387.13	\$387.13 Spr24      normal budget 500 for year

Insurance	\$510.00	\$515.00	\$515.00	\$525.00		
Memberships		\$150.00	\$214.60	\$220.00		
Mini-Grants	\$4,310.78	\$29,000.00	<b>\$28,250.66</b>	\$23,500.00	\$100.00	
Operation Supplies	\$598.16	\$800.00	\$1,652.29	\$1,000.00	\$327.38	
Professional Services	\$315.34	\$500.00	\$159.99	\$300.00		
School Store						
Clothing	\$14,761.50	\$15,000.00	\$15,177.63	\$6,000.00		
Food	\$18,733.65	\$23,000.00	\$23,225.57	<b>\$27,000.00</b>	\$5,432.54	
Payout to other organizations						
<b>Student Enrichment (Planners)</b>						
Student Treats	\$936.73	\$750.00	\$167.92	\$500.00		
\$5 Teacher Coupons for student rewards (38 redeemed)			\$141.71	\$400.00		
Wolverine Den	\$226.21	\$500.00		\$500.00		
Carry over to next year	<b>\$23,277.98</b>	<b>\$6,000.00</b>	<b>\$14,085.18</b>	\$6,000.00		
<b>TOTAL</b>	<b>\$71,822.84</b>	<b>\$90,815.00</b>	<b>\$95,131.95</b>	<b>\$83,895.00</b>	\$8,226.05	
<b>Net Profit (Loss)</b>		\$424.98	-\$964.21	\$52.18	\$14,253.37	
<b>Bank Balance (approx) 9/4/2024</b>	<b>\$18,655.46</b>					
<b>Quickbook Balance</b>	<b>\$13,289.16</b>					

namecheap & Costco

new water urns  
online tax prep, quickbooks

\$1184.60 from Spr24

4 \$5 student gift cards to store available to each staff member  
after they are redeemed book as \$2.50 in expense and

# South High PTSO, Inc (new)

## Statement of Activity Comparison

July 1 - September 4, 2024

	TOTAL	
	JUL 1 - SEP 4, 2024	JUL 1 - SEP 4, 2023 (PP)
<b>Revenue</b>		
Clothing sales	2,881.00	5,372.30
Contributed income		
Donations directed by individuals	320.00	140.00
<b>Total Contributed income</b>	<b>From Spring 2024</b> 320.00	<b>140.00</b>
Food Card		20.00
Investment income		
Interest	1.22	1.95
<b>Total Investment income</b>	<b>1.22</b>	<b>1.95</b>
Membership PTO	<b>\$60 from Spr 24</b> 110.00	180.00
Family PTSO membership	<b>\$180 from Spr 24</b> 320.00	
<b>Total Membership PTO</b>	<b>430.00</b>	<b>180.00</b>
Sales		
Food sales	4,762.02	2,637.88
<b>Total Sales</b>	<b>4,762.02</b>	<b>2,637.88</b>
<b>Total Revenue</b>	<b>\$8,394.24</b>	<b>\$8,352.13</b>
<b>Cost of Goods Sold</b>		
Cost of Goods Sold		
Cost clothing		3,187.75
Cost Food	<b>\$1184.60 Spr 24</b> 5,432.54	206.33
<b>Total Cost of Goods Sold</b>	<b>5,432.54</b>	<b>3,394.08</b>
<b>Total Cost of Goods Sold</b>	<b>\$5,432.54</b>	<b>\$3,394.08</b>
<b>GROSS PROFIT</b>	<b>\$2,961.70</b>	<b>\$4,958.05</b>
<b>Expenditures</b>		
Contract & professional fees		
Biennial Report - Domestic Nonprofit Corporation	30.00	
<b>Total Contract &amp; professional fees</b>	<b>30.00</b>	
Mini-Grant	100.00	
Office expenses		
Bank fees & service charges	214.75	232.34
Memberships & subscriptions		94.60
Office supplies		619.12
<b>Total Office expenses</b>	<b>214.75</b>	<b>946.06</b>
Staff appreciation	<b>\$1449.40 Spr 24</b> 1,449.40	306.00
Supplies		
Supplies & materials	327.38	
<b>Total Supplies</b>	<b>327.38</b>	
<b>Total Expenditures</b>	<b>\$2,121.53</b>	<b>\$1,252.06</b>
<b>NET OPERATING REVENUE</b>	<b>\$840.17</b>	<b>\$3,705.99</b>

# South High PTSO, Inc (new)

## Statement of Activity Comparison

July 1 - September 4, 2024

	TOTAL	
	JUL 1 - SEP 4, 2024	JUL 1 - SEP 4, 2023 (PP)
Other Expenditures		
Graduation support		
Graduation Hospitality room	\$387.13 Grad 24	387.13
<b>Total Graduation support</b>	<b>387.13</b>	
Other Miscellaneous Expenditure		
Back to school social	284.85	
<b>Total Other Miscellaneous Expenditure</b>	<b>284.85</b>	
<b>Total Other Expenditures</b>	<b>\$671.98</b>	<b>\$0.00</b>
<b>NET OTHER REVENUE</b>	<b>\$ -671.98</b>	<b>\$0.00</b>
<b>NET REVENUE</b>	<b>\$168.19</b>	<b>\$3,705.99</b>